

SPWP NEWS



December 2007

President's Letter:

Dear SPWP Members and Guests,

Many thanks to all our volunteers for making the SPWP Golf Tournament such a huge success! The event was outstanding and many golfers commented on booking for next year! Cathy Williams, Susie Coon, Lellany Conaway, the golf committee and all our volunteers deserve a BIG congratulations and thanks!

November continued with the SPWP Business meeting and elections for the next year. Congratulations to the new SPWP Board for 2008! I would like to thank everyone for their input and discussion at the meeting for the next year. There are many opportunities to get involved in and the rewards are great! Our next fundraiser, SPWP Casino Night 2008 – Derricks and Dice, has many surprises to come! What about those shirts! I ordered one! If you don't know what I am talking about, become involved and see what SPWP is doing!

December brings our Annual Christmas Breakfast with fun, games and a little relaxation! This year, SPWP is hosting once again, a holiday drive for items for Bridge Over Troubled Waters. This event helps so many families and especially children in our area. The holidays are a time to share and give of ourselves, so please consider this very worthwhile cause. More information can be found in the newsletter on items that are needed. An ornament exchange for members and guests also is planned for all those wishing to participate. Please come and enjoy the festive morning with friends and co-workers.

I would like to thank the membership for the opportunity of serving on the SPWP Board the last four years and as president for this year. It has been an honor and pleasure to serve! The new SPWP Board is preparing for an exciting year and I would greatly encourage each of you to become involved with at least one committee in the coming year.

I wish everyone a blessed Christmas and a safe and Happy New Year!

Sincerely,

Mary

December's Meeting

This month's meeting will be held **Thursday, December 13th, 2007**, at the Marriott Westchase, located at 2900 Briarpark Drive near Westheimer and Beltway 8, at 7:30 a.m. Regrets should be made with **Denise Kraus** by noon on Monday, December 10th using the Evite email. If you do not receive an Evite, please contact Denise at (713) 237-3510 or dkraus@spwp.org. If you do not plan to attend, you **must** regret. If you do not RSVP, we may not have space to accommodate your attendance. We welcome all guests to the September meeting. Guest reservations must be made with a credit card (MC or Visa).

Please remember to turn pagers and cell phones off or to silent alarm during meetings.

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"Wish List"



SOCIETY OF PROFESSIONAL WOMEN IN PETROLEUM

SUPPORTING CAREER WOMEN IN THE
PETROLEUM INDUSTRY THROUGH
TECHNOLOGY AND INFORMATION.



www.spwp.org

Minutes of the November Meeting

Mary Campana called the November SPWP business meeting to order at the Marriott West Chase Hotel on November 8, 2007. Mary welcomed all in attendance. Sandra Mourton announced that the ballots for voting on the 2008 SPWP Board Members would be distributed since a quorum was present. The ballots are to be completed and returned to Sandra Mourton. Patsy Wells withdrew her candidacy for the treasurer position for 2008.

Vicki Mays moved to approve the minutes of the October meeting as written and Joan Kraus seconded the motion. The minutes were approved by a majority vote.

Nancy Bell Scales announced that we now have 82 members and that Vicki Mays will be assisting with keeping the SPWP roster updated in 2008 and requested that members submit roster changes via email to either Nancy or Vicki. Nancy welcomed Sandi Peppard as a new member and presented her a membership information packet.

Denise Kraus reported on reservations during the past year. Members have done a better job of sending their RSVP's. If you aren't receiving the Evite invitation to the monthly meetings, please let Denise know so that she can change the email address because Evite invitations do not bounce back to Denise as being undeliverable.

Patsy Wells announced that she has invited Richard Spears with Spears Research to be the January 2008 speaker. Patsy and Jerri Babin are working together on speakers for 2008.

Barbara Kender reported that 19 scholarships for approximately \$33,000 were awarded in 2007. A discussion was entertained about changes to the scholarship

application for 2008. It was approved a majority in attendance to limit scholarship awards to U.S. citizens and legal residents of the United States.

Cathy Williams reported on the 2007 SPWP Golf Tournament which raised \$23,623.00 for the scholarship fund. It was a new record for profits earned by the SPWP Golf Tournament. Way to go, ladies! Cathy thanked the committee members who worked so hard and announced that she will be not be returning as chairperson of the 2008 SPWP Golf Tournament, but she will be available to advise the new chairperson. Alicia Torben announced that she will be passing the torch on prize table duties for next year's golf tournament. Clyde won the Lufthansa airline tickets which were given away as a door prize at the golf tournament. Congratulations, Clyde!



Melissa Marshall reported on the activities of the By-Laws Committee. The Policies & Procedures for SPWP were amended in 2007. The 2008 By-Laws Committee will be Nancy Bell Scales, Sandra Mourton, Peggy Vincik and Mary Campana.

Vicki Mays announced that approximately 1,000 pictures have been scanned for historical purposes. She displayed a scrapbook of articles about SPWP that she has collected and categorized. Anyone with old pictures or articles relating to

SPWP, please contact Vicki Mays so she can borrow them for scanning.

Melissa Marshall gave the Treasurer's report to the membership. SPWP has \$57,765 available for scholarship awards in 2008 from money raised during the fiscal period 2007. Overall, Melissa announced that 2007 was a very good year financially for SPWP. Nancy Bell Scales moved that the Treasurer's report as written be approved and Peggy Vincik seconded the motion. The Treasurer's report as written was approved by a majority of the members present at the meeting.

Melissa Marshall discussed problems with the wireless credit card machine purchased during 2007. The credit card machine is obsolete and attempts to obtain a full refund have been fruitless. Melissa has shopped various credit card companies and most charge 2% for their services. American Express has a wireless credit card machine that interfaces with AT&T wireless towers. The charge for the American Express Machine is \$500. Nancy Bell Scales moved to approve the purchase of the American Express credit card machine and Vicki Mays seconded the motion. The motion was carried by a majority of votes.

Melissa Marshall discussed the need to obtain three competitive bids for purchases over \$500 by SPWP and those used in fundraising activities. She also discussed the need for written quotes for all major purchases by SPWP for the files. Nancy Bell Scales moved that SPWP now required three (3) written bids for any purchase over \$500 and Joy Rogers seconded the motion. The motion was approved by a majority of votes.

Barbara Davis questioned whether SPWP carries Officers & Director's Liability insurance and offered to price said insurance for SPWP.

Melissa Marshall discussed the rising hotel costs. Breakfast fees currently being charged to SPWP members are not covering the expenses for the breakfast meetings. Several options were discussed on how to offset the rising breakfast costs. Carla Cooper moved to raise breakfast fees for SPWP members from \$20 to \$25 for 2008 meetings and to raise breakfast fees for guests from \$25 to \$30 for 2008 meetings. Barbara Kender seconded the motion and it was carried by a majority present.

Melissa Marshall announced that the sign-up sheets were being circulated for the 2008 committees.

Mary Campana announced that Erica Bogan couldn't be present but wanted to announce that if a group of people still wanted to attend the Nutcracker Market to email Mary Campana. Otherwise, the outing would be cancelled.

Nancy Bell Scales reported on 2008 Casino Committee preliminary activities. Several of the Committee Members wore matching shirts with derrick insignia. Nancy announced that 2008 Casino is shaping up to be an exciting and fun event and that she hoped all members would participate in the event because without SPWP members' support the event won't be successful. Nancy then announced that new information about Casino will be announced at future breakfast meetings. Nancy announced that the shirt and the dice on the table were pieces of this month's puzzle and challenged the members to guess the theme of SPWP's 2008 Casino Event. After many thoughtful guesses, Nancy announced that the theme for the 2008 Casino Event will be "Derricks & Dice." Nancy challenged everyone try to get prize donations while they are shopping this holiday. If every member got one or two prizes or corporate sponsorships, SPWP's 2008 Casino Event could be a

record-breaking fundraiser for SPWP.

The invoice for FHPW is due by January 31, 2008 and SPWP needs volunteers for delegates for 2008.

Mary announced that a \$5,000 donation was made by TOCIFT to the SPWP scholarship fund.

Nancy announced that there will not be a speaker at the December breakfast meeting. SPWP will be celebrating the holidays with a fellowship meeting at which games will be played and the members will have an ornament exchange this year. The spending limit on the ornament is \$20.00. Once again, SPWP will be receiving donations of new, unwrapped toys and clothes (Denise Kraus will email a list of requested items) for the Bridge over Troubled Waters. Denise Kraus will deliver the donated items to Bridge over Troubled Waters following the December 13, 2007 SPWP breakfast meeting. Members should bring holiday head gear (Santa hat, reindeer antlers, elf hat, etc.) to the meeting to be used in one the planned activities.



Barbara Kender wished all the November ladies a happy birthday!

Sandra Mourton announced the election results. The elected 2008 SPWP Board Members are: Melissa Marshall - President; Melissa Pastrano - 1st Vice President; Jerri Babin - 2nd Vice President; Nancy Bell Scales - Membership Secretary; Eric Bogan - Treasurer; and, Denise Kraus - Member Representative.

Mary Campana requested that head tables were abandoned, but that every effort should be made

to fill the table where the monthly speaker is sitting.

Mary announced that Melissa Pastrano is going to continue to administer the SPWP Web site. As announced previously, a volunteer for newsletter editor is still needed. Volunteers should contact Melissa Marshall.

The meeting adjourned at 9:35 a.m.

New Member Applications

SPWP has received a membership application from the following person:

Name: Angie Mosley
Title: Quality Coordinator
Company Name: Wilson
Sponsored By: Lynn Colwell & Denise Kraus
Interested in the following Committees: Casino Night

SPWP New Member Applications and Member Roster Updates

All requests for SPWP New Member applications and any changes/updates to the SPWP Member Roster should be forwarded to Nancy Bell-Scales, the SPWP Secretary by email at: nbell@spwp.org.



FHPW News & Dates

Since SPWP is affiliated with FHPW (Federation of Houston Professional Women), we encourage all of our members and guests to check the FHPW Web site for the latest topics relevant for women doing business in Houston. FHPW offers an emailed newsletter coming right to your mailbox. To sign up, send a blank email to: fhpw-news-subscribe@egroups.com.

Happy Birthday to SPWP Members!

Barbara Davis Dec. 3
Jackie Kubiak Dec. 11
Cathy Williams..... Dec. 15
Denise Kozar Dec. 29



Holiday Ornament Exchange!

This year at the December Breakfast Meeting there will be a Christmas ornament exchange for all those interested in participating. This is completely voluntary, but if you would like to participate please bring a wrapped ornament valued at around \$20.

Also, this year a special collection for "The Bridge Over Troubled Waters" Shelter will take place. Please see more information about this on the last page of the newsletter.

There will also be lots of fun, games, surprises and time to relax and enjoy the morning. A special request from one of our very own elves is to bring holiday head wear! Yes, we all need to bring this for one of the surprises!



Mark Your Calendar

December:

SPWP Meeting

Thursday, December 13
Annual Holiday Breakfast!

Christmas Day –Tuesday,
December 25

January:

New Years Day –Tuesday,
January 1

SPWP Meeting

Thursday, January 10

February:

SPWP Meeting

Thursday, February 14

March:

SPWP Meeting

Thursday, March 8





Board of Directors

Mary Campana
President
Cameron
(713) 939-2263
mcampana@spwp.org

Melissa Pastrano
First Vice President
Baker Atlas
(713) 625-5883
mpastrano@spwp.org

Patsy Wells
Second Vice President
Wells Manufacturing LLC
(713) 690-4204
pwells@spwp.org

Melissa Marshall
Treasurer
Energy Exports, Inc.
(281) 828-5900
mmarshall@spwp.org

Denise Kraus
Member-at-Large
Wilson Supply Co.
(713) 237-3510
dkraus@spwp.org

Nancy Bell-Scales
Secretary
Kilburn, Jones, Gill &
Campbell, LLP
(713) 652-4068
nbell@spwp.org



SPWP Committees & Chairs

SPWP Casino Night Committee

Chair – Nancy Bell-Scales
Co-Chair – Janet McAfee &
Melissa Marshall

SPWP Scholarship Committee

Chair - Barbara Kender
Co-Chair - Margaret Hare

SPWP Golf Committee

Chair - Cathy Williams
Co-Chairs – Susie Coon &
Lellany Conaway

SPWP By-Laws Committee

Chair - Melissa Marshall
Co-Chair – Nancy Bell-Scales

SPWP Education/Social Committee

Chair – Evalyn Shea
Co-Chair - Erica Coman

SPWP Historian Committee

Chair – Vicki Mays

SPWP Hospitality Committee

Chair - Alicia Torben

SPWP Newsletter

Editor – Lilia Glekel

SPWP Web site/Newsletter

Chair - Melissa Pastrano

FHPW Delegates

Main - Lindsay Hanisko &
Patsy Wells
Alt. – Evalyn Shea



The Bridge

“A Home For All Seasons”

Did you know your financial contribution provides safe shelter, counseling, medical care, transportation, food, clothing, education, and job searches for women and children in crisis?

In Texas alone, **domestic violence and sexual assault** affect almost **95,000 women each year**. This year, **The Bridge** will serve over **20,000 people**. Please be a part of ending this epidemic of violence by making a contribution to The Bridge.

This holiday the community is eager to make Christmas a special day a child can remember. However, if a child is hungry or has no clothes, a gift represents a brief moment of joy and happiness. Thanks to overwhelming generosity in the community, our need for toys is smaller this year. However, our financial needs are ever increasing as the cost of basic service rises.

If you would like to donate to any of the following programs or would like to make a financial contribution, please contact Amy Earnest, Senior Development Manager at 713-472-0753 or at aearnest@tbotw.org

Your monetary donations really do make a difference!!!

- \$25.00 will provide a mother & her children a safe haven for a night at our Emergency Shelter
- \$55.00 will provide one 8-hour shift of crisis hotline services
- \$75.00 will provide accompaniment to the hospital for a sexual assault victim
- \$ 200.00 will provide food for a day to all the women and children at the Emergency Shelter
- \$ 500.00 will provide diapers for the Emergency Shelter for one month
- \$ 2,000.00 will provide 24-hour crisis hotline for one month
- \$ 2,500.00 will supply electricity at the Emergency Shelter for one month
- \$ 6,000.00 will furnish one month shelter for the outreach center

“Santa’s Storeroom”

With your generous donations of toys, clothing, and women’s gifts, we will set up “Santa’s Storeroom” so that our clients have the ability to “shop” for their children. Please send all gifts unwrapped. Wrapping paper, tape, and ribbon would be appreciated with each gift donated.

Please contact Amy Earnest at 713-472-0753
for location and to arrange a drop off date!

Women

Gifts

Alarm clocks
Radios
Curling irons, blow dryers, flat irons
Purses/Wallets
Cosmetics and makeup bags
Cameras
Address books and day planners
Perfume
Costume jewelry and watches
Bath/body lotion sets
Gift Certificates for movies, restaurants,
clothing
Journals
Stationery/postage stamps

Clothes

Sleeping attire
Robes
Underwear
Slippers/house shoes
Socks
Shoes
Gloves
Coats/Jackets/Sweaters

Teens – Age 12-16

Toys

Walk-man's/ CD players
Cassette tapes/CD's
Batteries (all sizes)
Jewelry making kits
Diaries/journals
Cosmetics (all skin tones)
Board games (all ages)
Game Boys
Cologne
Perfume/hair products
Bath & body lotion sets
Watches
Gift Certificates for movies, food, CDs,
Sports Equipment
Curling Irons, flat irons, blow dryers

Teen Clothes

Sleeping attire/Robes
Sports jerseys/T-shirts
Blue jeans
Underwear
Gloves
Jackets/Sweaters
School Uniforms (navy bottoms, white polo tops)

Children Age 6-11

Toys

Purses and wallets
Watches
Battery Operated Cars
Dolls and doll clothes
Hobby kits
Jump ropes
Roller skates/roller blades
Art kits – paint, brushes, paper (all ages)

Clothes

Sleeping attire
Belts
Blue jeans and t-shirts
Underwear
Socks
School Uniforms (navy bottoms, white polo tops)
Jackets/Sweaters
House Shoes/Slippers
Gloves
Robes

Children Ages 3-5

Toys

Tape player
Musical toys
Tea sets/play dishes
Tonka trucks and toys
See and Say
Lego
Play jewelry
Dress up sets
Riding toys/wagons
Play shopping carts w/groceries
Talking/singing dolls

Clothes

Sleeping attire
Socks
Belts
Blue jeans and t-shirts
Panties/underwear
Jackets/sweaters
House shoes/slioppers
Gloves
Warm hats

Infants/Toddlers

Toys

Walking toys
Soft toys and books
Riding toys
Stacking cups
Baby gym
Mobiles
Bath Toys
Developmentally appropriate toys
Blocks
Teethers

Clothes

Onesies and jumpers
T-shirts
Socks
Bibs
Shoes (toddlers)
Jackets/Sweaters
Pajamas
Blankets

Household Items

Bath Towels
Kitchen Towels
Laundry Baskets
Servings spoons/spatulas/Utensils
Dish sets
Flatware
Pots and pans
Irons

“Holiday Parties and Decorations”

To create an atmosphere of home and family, the celebrations within the shelters will focus on both giving and receiving. Contact Amy Earnest at 713-472-0753 or at aearnest@tbotw.org for more information on how your group might participate. The following list includes possible activities that your group might choose to sponsor:

Parties

- Women’s parties
- Children’s parties
- Underwriting for 35 women for Christmas dinner at a nice restaurant
- A craft party
- An ornament decorating party
- An old-fashioned neighborhood caroling
- Other ideas as appropriate

Field trips

- A field trip to a nursing home
- Nutcracker
- Zoo
- Picnic in the Park
- Museum of Fine Arts
- Other field trip ideas as appropriate

Other Holiday Needs

Emergency Shelter

- Ornaments and tree lights

Destiny Village

- Christmas tree for a family (30 families)
- Ornaments and tree lights for a Christmas tree in the Childcare center
- Food baskets